



**Independent Communications Authority of South Africa**

<b>MINUTES OF A CLOSED SESSION OF COUNCIL</b>		
<b>Date</b>	2 May 2024	
<b>Time:</b>	09:00	
<b>Venue:</b>	Chairperson Boardroom, ICASA Head Office, Centurion	
<b>Present</b>	[REDACTED]	Chairperson
	[REDACTED]	Councillor ( <b>Attended Virtually</b> )
	[REDACTED]	Councillor
	[REDACTED]	Councillor
	[REDACTED]	Councillor ( <b>Attended Virtually</b> )
	[REDACTED]	Councillor
	[REDACTED]	Councillor
<b>By Invitation</b>	[REDACTED]	Corporate Secretary
	[REDACTED]	Secretariat Officer
<b>Apologies</b>	[REDACTED]	Councillor
	[REDACTED]	Councillor

<b>No.</b>	<b>Action Item</b>	<b>Person Responsible</b>
<b>1.</b>	<p><b>Opening and apologies</b></p> <p>1.1. Confirmation was provided that the meeting is, in accordance with section 11 of the ICASA Act, a formal Council meeting and further that, the meeting culminates from a Council decision taken at a Council meeting held on 23<sup>rd</sup> April 2024.</p> <p>1.2. The Chairperson subsequently declared the meeting open and welcomed all present.</p> <p>1.3. Apologies were noted from Cllr [REDACTED] and Cllr [REDACTED], who were both on annual leave.</p> <p><b>The opening was noted.</b></p>	<b>Chairperson</b>

No.	Action Item	Person Responsible
2.	<p><b>Ratification of agenda</b></p> <p>2.1. Item 5.1 of the agenda, namely the Invitation to the Chairperson: Launch of Defence Artificial Intelligence Hub in Saldanha, Western Cape, would be dealt with first, to allow logistical arrangements to be finalised timeously.</p> <p><b>The agenda was ratified with the above amendments.</b></p>	<b>Council</b>
3.	<p><b>Declaration of interest</b></p> <p>3.1 No conflict of interest was noted.</p> <p>3.2 Council directed that, notwithstanding the verbal declaration of conflicts of interest into the record, declaration forms must henceforth be shared with Councillors for subsequent Council meetings.</p>	<b>Council</b>
4.	<p><b>Invitation to the Chairperson: Launch of Defence Artificial Intelligence Research Unit (DAIRU) in Saldanha, Western Cape</b></p> <p>4.1 Council was apprised of a letter received from the Minister of Communications and Digital Technologies, inviting the Chairperson to attend the launch of the DAIRU in Saldanha, Western Cape. The letter had been shared with Councillors prior to the meeting.</p> <p>4.2 [REDACTED]</p> <p>4.3 Council raised concern with procurement process delays which in the past have led to some Councillors missing events as a result of delayed flight bookings.</p> <p><b>Council resolved to approve that the Chairperson, Cllr Mothibi Ramusi, should attend the DAIRU launch.</b></p>	<b>Chairperson</b>

No.	Action Item	Person Responsible
5.	<p data-bbox="304 338 1059 443"><b>Brief / Progress Update to the Chairperson on the continuing deliberations regarding a Hybrid Working Model</b></p> <p data-bbox="304 479 1059 584">Cllr [REDACTED] presented this item, with supporting inputs made by all the Councillors who were present in the meeting.</p> <p data-bbox="304 620 1059 797">5.1 [REDACTED]</p> <p data-bbox="304 833 1059 1115">5.2 [REDACTED] recently resolved to suspend its discussions in [REDACTED]</p> <p data-bbox="304 1151 1059 1397">5.3 [REDACTED] Chairperson should be afforded enough time to go [REDACTED]</p> <p data-bbox="304 1433 1059 1760">5.4 [REDACTED]</p> <p data-bbox="304 1796 1059 2040">5.5 Council reflected on the discussions which emanated at the [REDACTED] held on [REDACTED] outlining the different views of Councillors on the matter, this culminating to two (2) main options considered by Council [REDACTED]</p>	Council

No.	Action Item	Person Responsible
	<p>[REDACTED] Option 2: [REDACTED] [REDACTED] [REDACTED] At the [REDACTED]</p>	
5.6	<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	
5.7	<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	
5.8	<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] Council considered that there are currently state organs which have adopted hybrid working models.</p>	
5.9	<p>Council resolved that the CEO should be directed [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] Council conceded that, as a Chapter 9 institution, the Authority will need to provide for some level of direct / in-person contact / interaction</p>	

No.	Action Item	Person Responsible
	<p>with stakeholders. [REDACTED]</p> <p>5.10 Council resolved that, post 3 May 2024, the status quo [REDACTED]</p> <p>Council considered that the status quo culminates [REDACTED]</p> <p>determination in relation to the hybrid working [REDACTED]</p> <p>5.11 [REDACTED]</p> <p>thereto resulting from a work from home [REDACTED]</p> <p>5.12 Council considered that, in the process to finalise on this matter, Council must remain sensitised to the importance of collaboration, communication and culture in the organisation which may still require physical interaction to seeing the bigger picture pursuant to achieving the Authority's legislative mandate.</p> <p><b>Council resolved to have a special Council meeting on Monday the 13<sup>th</sup> May 2024, wherein Council will deal with only the Hybrid Working Model and take a final decision.</b></p>	
6.	<p><b>General</b></p> <p>6.1 The Chairperson informed Council that he will be identifying all key stakeholders and meeting with them, starting with internal stakeholders.</p> <p>6.2 The Chairperson was advised to acknowledge the Regions Offices who would be virtually joining the Chairperson's meet and greet with staff, and also</p>	Chairperson

No.	Action Item	Person Responsible
	to acknowledge the Authority's commendable performance for the last FY.	
7.	<b>Closure</b> The Chairperson thanked all who were present at the meeting and declared the meeting adjourned.	<b>Chairperson</b>

Signed:   
Mothibi Ramusi  
(Chairperson)

Date: 31 May 2024