



Independent Communications Authority of South Africa

MINUTES OF A SPECIAL MEETING OF COUNCIL		
Date	10 July 2023	
Time:	13:00	
Venue:	Virtual - Microsoft Teams	
Present	██████████	Acting Chairperson
	██████████	Councillor
	██████████	Councillor
	██████████	Councillor
	██████████████████	Councillor
	██████████	Councillor
	██████████████████	Councillor
By Invitation	██████████████████	CEO
	██████████	Acting CFO
	██████████	Acting CAE
	██████████████	Corporate Secretary
	██████████████	Secretariat Officer
Partial Attendees	██████████	Executive: HR
	██████████████████	Manager: Broadcasting Frequency Coordination
Apologies	██████████	Councillor
	██████████████████	Councillor

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1. The Chairperson declared the meeting opened at 09:00 and welcomed all present.</p> <p>1.2. Councillor [REDACTED] was on annual leave.</p> <p>1.3. Councillor [REDACTED] attended the meeting while on leave but requested to leave the meeting after items 4 and 5 hereunder are presented.</p> <p>The opening and apologies were noted.</p>	Chairperson
2.	Ratification of agenda	Council
3.	<p>Declaration of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>2023/24 COLA Mandate</p> <p>The CEO and Executive: HR presented the submission:</p> <p>4.1. The purpose of the submission [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p><u>Recommendation to Council:</u></p> <p>4.2. It was recommended that [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	CEO / Executive: HR

No.	Action Item	Person Responsible
	<p><u>Resolutions by Council:</u></p> <p>4.3. Council resolved to approve the recommendation as presented.</p>	
5.	<p>2023/24 Proposed Updated pay scales and COLA allocation methodology</p> <p>The Executive: HR presented the submission:</p> <p>5.1. The purpose of the submission dated 06 July 2023 was to obtain Council's approval, on the following:</p> <p>5.1.1. [REDACTED]</p> <p>5.1.2. [REDACTED]</p> <p><u>Recommendation to Council:</u></p> <p>5.2. It was recommended that Council should approve the following items:</p> <p>5.2.1. [REDACTED]</p> <p>5.2.2. [REDACTED]</p> <p>5.2.3. [REDACTED]</p> <p>5.2.4. [REDACTED]</p>	<p>CEO / Executive: HR</p>

No.	Action Item	Person Responsible
	<p>5.2.5. [REDACTED]</p> <p><u>Comments made:</u></p> <p>5.3. Council sought clarity [REDACTED]</p> <p>5.4. Council asked the number of employees who are [REDACTED]</p> <p>5.5. Council asked management whether the [REDACTED]</p> <p>5.6. Council sought clarity on what is being done by [REDACTED]</p>	

No.	Action Item	Person Responsible
	<p>5.7. Council expressed that t [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>5.8. Council was informed that with the proposed [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>5.9. Council was of the view [REDACTED] [REDACTED]</p> <p><u>Resolutions by Council:</u></p> <p>5.10. Council resolved to give [REDACTED] [REDACTED]</p> <p>Council resolved to approve [REDACTED]</p>	
6.	<p>JSAG Migration below 694MHz</p> <p>The Cllr [REDACTED] and Manager: Broadcasting Frequency Coordination presented the submission:</p> <p>6.1. The purpose of the submission dated 06 July 2023 was to recommend that Council approve the applications submitted by e.tv (Pty) Ltd, South African Broadcasting Corporation (SABC), Soweto TV, 1KZN and Trinity Broadcasting Network (TBN) to amend their analogue frequencies to move below 694 MHz before 31 July 2023.</p> <p><u>Recommendation to Council:</u></p> <p>6.2. It was recommended that the Council of the Authority approve the authorisation of the Applicants to use the proposed frequencies below 694 MHz as indicated in Table 1 based on the following reasons:</p>	Councillor [REDACTED]

No.	Action Item	Person Responsible
	<p>6.2.1. The applications are in line with Regulation 12 (6) of the Digital Migration Regulations, 2012;</p> <p>6.2.2. The migration to analogue frequencies below 694 MHz will free up the IMT spectrum bands; and</p> <p>6.2.3. The frequencies proposed are vacated and, therefore, will not cause harmful interference if implemented.</p> <p><u>Comments made:</u></p> <p>6.3. Council asked as to why Annexure B (Terrestrial Broadcasting Frequency Plan 2023) is titled as a draft. Council was informed that the plan is the final version, the title of draft was a typing error.</p> <p>6.4. Council sought clarity on whether any interference analysis has been done. Council was informed that no interference will result for existing services operating with frequencies below 694MHz.</p> <p>6.5. Council sought confirmation that after all these assignments are formalised, no one in the country will be able to use frequency above 694MHz for broadcasting. The Committee confirmed that no assignments above 694MHz will be utilised for broadcasting services.</p> <p><u>Resolutions by Council:</u></p> <p>6.6. Council resolved that after the analogue switch off and the relevant broadcasted been notified, the Authority should release a press statement.</p> <p>6.7. Council resolved to approve the submission.</p> <p>The submission was approved.</p>	

No.	Action Item	Person Responsible
7.	Closure The Chairperson thanked all who were present at the meeting and declared the meeting adjourned at 14:26.	Council

Signed:  _____

Date: 22-08-2023 _____

Yolisa Kedama

(Acting Chairperson)