



Independent Communications Authority of South Africa


MINUTES OF THE COUNCIL MEETING HELD ON 13 MARCH 2025		
Time:	14:00	
Venue:	Microsoft-Teams	
Present		Chairperson
		Councillor
		Councillor
		Councillor
		Councillor
By Invitation		CEO
		CFO
		Executive: LRCCC
		Manager: Communications & Reputational Management
		Corporate Secretary
		Secretariat Officer
		Graduate, Secretariat
Partial Attendees		Executive: Policy, Research and Analysis
		Executive: Licensing and Compliance
		Senior Manager: Compliance
		Manager: Broadcasting Compliance
		Research Specialist: Radio Communications
		Senior Manager: Sector Forensic
		Manager: Retail
Apologies		Chief Audit Executive

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1. The Chairperson welcomed all present and declared the meeting opened at 14:00.</p> <p>1.2. Council noted apologies from the CAE and the ACAE.</p> <p>The opening and apologies were noted.</p>	Chairperson
2.	<p>Ratification of agenda</p> <p>2.1 The Council Submission with the subject heading “<i>Erratum on the ITPR for Community Sound Broadcasting Services and Radio Frequency Spectrum Licences</i>” was added to the agenda (as item C4 of the agenda).</p> <p>2.2 Item D3.1 (Internal Audit Q3 2024/25FY Progress Update) was deferred to the next meeting, in light of the unavailability of the CAE and the ACAE to present the matter.</p> <p>The agenda was adopted with the above-mentioned changes.</p>	Council
3.	<p>Declaration of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>Council Minutes for the meeting held on 18 February 2025</p> <p>Council resolved to approve the minutes as presented.</p>	Corporate Secretary
5.	<p>Matters Arising – 18 February 2025</p> <p><u><i>Council Workshop for the Review of Finance Policies</i></u></p> <p>5.1 The CEO confirmed the target dates indicated in the Matters Arising with respect to the Council workshop for the review of Finance Policies.</p> <p>5.2 Council was advised that a meeting with staff and the union would be scheduled to present the proposed amendments to the Finance Policies prior to the Council workshop.</p> <p>5.3 Council advised that there should be an SOP making it standard for staff and the union to be consulted pursuant to the review of policies.</p>	

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	<p><u>ASMS Update / Progress Report</u></p> <p>5.4 The CEO apprised Council that the contract with GEW has been signed, which should enable the processing of renewals via the ASMS from 1 April 2025.</p> <p>Council resolved to note the Matters Arising.</p>	
6.	<p>National Radio Frequency Plan, 2025</p> <p>The item was presented by Cllr █████ assisted by the Research Specialist: Radio Communication.</p> <p><u>Council Comments</u></p> <p>5.1 Clarity was provided regarding the Technical Indicator Description and corresponding measurements with regard to the APP target.</p> <p>5.2 Council was advised that a letter will be sent to the Minister of Communications and Digital Technologies to initiate a process for the consultation of Security Services, in line with section 34 of the ECA.</p> <p>Council resolved to approve the recommendation.</p>	Cllr █████
7.	<p>Publication of a List of Class Licensees in terms of s6(5) of the ECA.</p> <p>The item was presented by the Executive: Licensing and Consumer Affairs, assisted by the Senior Manager: Compliance and the Manager: Broadcasting Compliance.</p> <p>Council resolved to approve the recommendation as presented.</p>	CEO / Executive: Licensing and Compliance
8.	<p>Twenty (20) Broadcasting Licensees Annual Compliance Reports</p> <p>The item was presented by the Executive: Licensing and Compliance, assisted by the Manager: Broadcasting Compliance.</p> <p><u>Council Comments</u></p> <p>8.1 Clarity was provided regarding the procedural steps pursuant to PAJA, to engage licensees who have been identified in the sample of twenty (20) as non-compliant. The said steps precede the referral of any non-compliance to the CCC.</p> <p>8.2 Council was also apprised of the challenges and corresponding root causes with regard to allegations that compliance monitoring is not being carried out in relation to SABC television services.</p>	CEO / Executive: Licensing and Compliance

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	Council resolved to approve the recommendation but advised that editorial enhancements be done on the reports.	
9.	Dakota Software Services – Change of Licensee Information The item was presented by the Executive: Licensing and Compliance, assisted by the Senior Manager: Compliance. Council resolved to approve the recommendation as presented.	CEO / Executive: Licensing and Compliance
10.	Bi-Annual Tariff Analysis Report The item was presented by the Executive: PRA, assisted by the Senior Manager: Sector Forensic and the Manager: Retail. <u>Council Comments</u> 10.1 Council advised that reflection must be done on whether the information to be published in the report, creates an appetite for investors to do business in South Africa. 10.2 Further, Council requested a view on whether there is a specific affordability target price in relation to broadband services, pursuant to the drive to reduce the cost to communicate. 10.3 Council was advised that affordability is not based on a price point but rather on a universally accepted percentage threshold that low-income households spend on these services. This threshold has been established by the UN Broadband Commission to be at a 2%. It was further stated that this approach is focussed on interventions at wholesale level, in line with international standards and aims to reduce barriers to entry and decrease costs associated with providing broadband services. Council resolved to note the report as per the recommendation.	CEO / Executive: PRA
11.	ICT State of the Sector Report The item was presented by the Executive: PRA. <u>Council comments:</u> 11.1 Council re-iterated the relevance of the report towards the formulation of the Authority's five-year Strategic Plan and urged that ample time be allocated for Council to engage on reports of this nature in future. 11.2 Council provided editorial inputs on the report and advised that infographics be used.	Executive: PRA

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	<p>11.3 Council queried whether there are measures in place to provide for those with disabilities and the visually impaired should they wish to access reports published by the Authority on its website.</p> <p>11.4 The CEO advised that the proposed revamping of the Authority's website sought to address this issue, amongst others. However, due to lack of adequate funds, this could not be done in the current financial year.</p> <p>Council resolved to approve the recommendation, with the editorial inputs provided by Council.</p>	
12.	<p>Erratum on the ITPR for Community Sound Broadcasting Services and Radio Frequency Spectrum Licensing</p> <p>The item was presented by Cllr [REDACTED], assisted by the Manager: Service Broadcasting.</p> <p>Council resolved to approve the recommendation as presented.</p>	Cllr [REDACTED]
13.	<p>Review Application – Baobab tv v ICASA and Others</p> <p>The item was presented by the Executive: LRCCC.</p> <p>Council resolved to approve the recommendation as presented.</p>	Executive: LRCCC
14.	<p>Closure</p> <p>The Chairperson thanked all who were present at the meeting and declared the meeting adjourned at 16:49.</p>	Chairperson

Signed: 
Mothibi G. Ramusi
(ICASA Chairperson)

Date: 20/03/2025