



Independent Communications Authority of South Africa

MINUTES OF A SPECIAL MEETING OF COUNCIL		
Date	20 June 2023	
Time:	09:00	
Venue:	Virtual - Microsoft Teams	
Present	██████████	Acting Chairperson
	██████████	Councillor
	██████████	Councillor
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	██████████	Councillor
By Invitation	██████████	CEO
	██████████	Acting CFO
	██████████	Acting CAE
	██████████	Executive: LRCCC
	██████████	Corporate Secretary
	██████████	Secretariat Officer
	██████████	Secretariat Officer
Partial Attendees	██████████	Executive: Licensing and Compliance
	██████████	Executive: Policy, Research and Analysis
	██████████	Executive: Engineering and Technology
	██████████	Executive: Human Resources
	██████████	Manager: Content Services
	██████████	Risk and Compliance Management Specialist
	██████████	Senior Manager: Type approval and numbering
	██████████	Manager: Service ECS\ECNS\Post
	██████████	Senior Manager: Sector Forecasting

	██████████	Senior Manager: Market Regulation
	██████████	Manager Customer Complaints
	██████████	Market Analyst
	██████████	Senior Manager: Com&IR
	██████████	Manager: Communications & Reputational Management
Apologies	None	

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1. The Chairperson declared the meeting open at 09:00 and welcomed all present.</p> <p>The opening was noted.</p>	Chairperson
2.	<p>Ratification of agenda</p> <p>2.1 Two new items were added to the agenda under General, namely item 8.3 (<i>FISD meeting of Presiding Officers and ISD Heads</i>) and item 8.4 (<i>Media Briefing by the Minister in relation to the Analogue Switch Off Date</i>)</p> <p>2.2 Item 8.2 (Governance Calendar) was deferred to allow Councillors more time to engage with the document to make inputs.</p> <p>The agenda was adopted with the above changes.</p>	Council
3.	<p>Declaration of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>Adoption of Minutes of Council</p>	Council
4.1	<p>Minutes of Council: 26 April 2023</p> <p>Approved as presented.</p>	Council

No.	Action Item	Person Responsible
4.2	Minutes of Council: 09 May 2023 Deferred	Council
4.3	Minutes of Council: 15 May 2023 Deferred	Council
4.4	Minutes of Council: 16 May 2023 Approved as presented.	Council
5.	Matters Arising Deferred	CEO
6.	International Engagements (“Standing Item”) The Executive: Corporate indicated that the submission is being finalised and would follow at the next meeting.	CEO / Executive: Corporate Services
7.	Litigation Update (“Standing Item”) The Executive: CCC presented this item 7.1 The presentation made at Council to be sent to Secretariat for circulation to Council. 7.2 Currently, there are seventeen (17) active litigation matters, of which: four (4) are review applications in relation to the CCC; four (4) matters are labour-related; seven (7) are review applications in relation to the Licensing Division and two (2) are in relation to the PRA Division. 7.3 Council was informed that there are two (2) new matters which were instituted during this month, in respect of which comprehensive submissions to Council would be made.	CEO / Executive: LCCC

No.	Action Item	Person Responsible
	<p>7.4 Council was provided with a brief update in relation to the following court matters / litigation: (a) Metro Fibre Network (Pty) Ltd; (b) Octotel; (c) Hot 1027 FM; (d) Pretoria FM NPC; (e) Telkom SA SOC Ltd on Call Termination Regulations; (f) Open Heaven Community Radio; (g) SMSPortal; (h) National Council of People with Disabilities; (i) Walking on Water Television; (j) Vaal Community Radio; (k) MTN in relation to the Mobile Broadband Services Regulations; (l) Matabane & 4 Others – a new matters currently at the CCMA; and (m) ICASA v NEHAWU (obo members).</p> <p>7.5 In relation to the SCM progress for the appointment of the panel of attorneys, Council was advised that the Terms of Reference for the bid have been finalised.</p> <p>The update was noted.</p>	
8.	<p>MOU ICASA / NRCS</p> <p>The Executive: Licensing and Compliance and the Senior Manager: Type Approval and Numbering presented the submission:</p> <p>8.1. The purpose of the submission dated 08 June 2023 was to request Council to approve the attached vetted draft Memorandum of Understanding, into which the Authority intends to enter with National Regulator for Compulsory Specifications (NRCS).</p> <p><u>Recommendation to Council:</u></p> <p>8.2. It was recommended that Council should approve the draft Memorandum of Understanding between ICASA and NRCS, as vetted by the LCCC Division on 3 August 2022.</p> <p><u>Comments made:</u></p> <p>8.3. Council requested that colleagues should run a spell check on their submissions: for instance, the spelling of ‘memorandum’ on the heading is incorrect. Management acknowledged that the MOU does have some typos that will need to be corrected.</p> <p>8.4. Council sought clarity on why the memorandum makes reference to the Type Approval Regulations of 2013, instead of making reference to the latest Type Approval framework.</p>	<p>Executive: Licensing and Compliance</p>

No.	Action Item	Person Responsible
	<p>Council was informed that the 2013 Regulations are still active, whereas the 2022 Regulations are not yet in operation.</p> <p>8.5. Council sought clarity on how this submission relates to the work being done by the Standard Liaison Committee. Council was informed that the Standard Liaison Committee will remain active, in order to deal with ongoing issues regarding standards.</p> <p>8.6. Council sought clarity on whether there was a previous MOU with the NRCS, and, if so, whether this proposed MOU is therefore a renewal or a review. Council was informed that there was no previous MOU. This is the first time the NRCS and the Authority have this kind of an MOU.</p> <p>8.7. Council noted that the MOU specifies that it will be reviewed annually (instead after 2 to 3 years), and thus sought clarity on whether that process will not be burdensome. Council was informed that the Authority and NRCS seek to monitor the progress at an operational / technical level (not at an MOU level). The MOU as a whole can be reviewed at 3 - 5-year intervals.</p> <p><u>Resolution by Council:</u></p> <p>8.8. Council resolved to approve the submission, subject to the grammar and language amendments being made.</p> <p>The submission was approved.</p>	
9.	<p>QKON transfer applications</p> <p>The Executive: Licensing and Compliance and Manager: Service ECS\ECNS\Post presented the submission:</p> <p>9.1. The purpose of the submission dated 07 June 2023 was to recommend that Council should approve the transfer of control of I-ECS and I-ECNS licences from Q-Kon South Africa (Pty) Ltd (“the Applicant”) to Q-Kon Service Provider (Pty) Ltd (“the Transferee”), as well as the vetted Reasons Document.</p>	<p>Executive: Licensing and Compliance</p>

Recommendation to Council:

9.2. It was recommended that Council should approve the transfer of control of the I-ECS and I-ECNS licences for the following reasons:

9.2.1 The Applicant has not been found guilty of any contravention by the CCC;

9.2.2 The Applicant has paid the licence fees due and payable at the date of the applications; and

9.2.3 The Transferee has 30% ownership interest held by HDIs.

9.3. It was further recommended that Council should approve the vetted Reasons Document.

Comments made:

9.4. Council sought clarity on paragraph 4.39.6.2 (in the Memorandum): what is the position with regards to the applicant being required to also apply for a RF Spectrum Licence? Council was informed that, as noted in the submission received, the Authority has not received an RF spectrum licence application. But, as a result of the service the Transferee is offering, they may need to apply for a RF spectrum licence in future.

9.5. Council sought confirmation on whether the Transferee will apply to get an ECNS licence once the service licence has been approved. Management confirmed the this was the sequence of the licensing process.

9.6. Council agreed that the issue of an ECNS licence should be discussed within the right context, and that, therefore, Council should only deal with the transfer of control.

9.7. Council sought clarity on the issue of the 30% shareholding. The submission outlines the beneficiaries as two (2) white males, and the beneficiaries are a list of African people. Council was informed that in terms of the HDI prescripts, if you are a trust, as proof that you are compliant with the HDI regulations, you are required to provide a list of beneficiaries, which is what has been done.

Resolutions by Council:

9.8. Council resolved to approve the submission.

No.	Action Item	Person Responsible
	The submission was approved.	
10.	<p>Proposed date for analogue switch off</p> <p>The Executive: PRA presented the submission:</p> <p>10.1. The purpose of the submission dated 13 June 2023 was to apprise Council of the proposed date for the final switch-off of the analogue television signal and the end of dual illumination.</p> <p><u>Recommendation to Council:</u></p> <p>10.2. It is recommended that Council should:</p> <p>10.2.1. Note the proposed date for the final switch-off of the analogue signal and the end of dual illumination which will be recommended to the Minister;</p> <p>10.2.2. Note that the final Analogue Switch Off (ASO) date will be determined by the Minister;</p> <p>10.2.3. Note that the Authority will be required to consider the spectrum amendment applications from SABC and eTV for analogue assignments to be migrated below 694 MHz on an urgent basis; and</p> <p>10.2.4. Note that the Joint Spectrum Advisory Group (JSAG) will be required to meet on an urgent basis in order to deliberate on the impact of the amendments to the existing analogue and DTT assignments below 694 MHz.</p> <p><u>Comments made:</u></p> <p>10.3. It was highlighted by Management that, when the submission was prepared, it was before the Minister announced the date of the Analogue Switch Off.</p> <p>10.4. Council advised that, although the submission is for noting, there are some action items to be addressed: for instance, the updating of the Radio Frequency Assignment Plans for the band below 694 MHz. Further, the JSAG Committee needs urgently to schedule a meeting regarding the recommendations made.</p>	<p>CEO / Exec: Licensing and Compliance / Exec: PRA</p>

No.	Action Item	Person Responsible
	<p><u>Resolutions by Council:</u></p> <p>10.4. Council resolved to note the submission.</p> <p>The submission was noted.</p>	
11.	<p>ICASA and POTRAZ: Signing of the Agreement of Co-Operation and Co-Ordination</p> <p>The Executive: Engineering and Technology presented the submission:</p> <p>11.1. The purpose of the submission dated 23 May 2023 was to request Council to approve the signing of the Agreement of Co-operation and Co-ordination on Telecommunications and Broadcasting Services (“the Agreement”), by the ICASA Acting Chairperson.</p> <p><u>Recommendation to Council:</u></p> <p>11.2. It was recommended that Council should approve that the Acting Chairperson sign the agreement between ICASA and POTRAZ at the signing ceremony.</p> <p><u>Comments made:</u></p> <p>11.3. Council requested that the Agreement be checked for editorial errors (typos).</p> <p><u>Resolutions by Council:</u></p> <p>11.4. Council resolved that a courtesy letter to be sent to the Minister advising him of the MOU and the signing ceremony.</p> <p>11.5. Council resolved to approve the submission, subject to the editorial errors being corrected.</p> <p>The submission was approved.</p>	Executive: Engineering and Technology
12.	<p>Updated ICT State of the Sector Report</p> <p>The Executive: PRA presented the submission:</p>	Executive: PRA

No.	Action Item	Person Responsible
	<p>12.1. The purpose of the submission was to request Council to note the updated State of ICT Sector Report, 2023, for publication on the Authority's website.</p> <p><u>Recommendation to Council:</u></p> <p>12.2. It was recommended that Council should note the updated State of ICT Sector Report, 2023, for publication on the Authority's website.</p> <p><u>Comments made:</u></p> <p>12.3. Council expressed concern that the initial report published on the website with some incorrect figures was already in the hands of numerous people. Thus, clarity was sought on whether, at the time when the errors were identified, the report was immediately removed from the website. Furthermore, clarity was sought on whether the Authority was going to issue a media statement consequent to the approval of the amendments.</p> <p>12.4. Council was informed that the report was removed immediately after the errors were identified, and a media statement will be released once Council notes the submission.</p> <p><u>Resolutions by Council:</u></p> <p>12.5. Council resolved to note the submission.</p> <p>The submission was noted.</p>	
13.	<p>SAPO Draft OPM Analysis</p> <p>The Executive: PRA and Senior Manager: Market Regulation presented the submission:</p> <p>13.1. The purpose of the submission, dated 09 June 2023, was to make a recommendation for Council to approve the evaluation of SAPO's draft Operator's Procedure Manual ("OPM") for the 2022/23 financial year.</p> <p><u>Recommendation to Council:</u></p> <p>13.2. It was requested that Council should approve:</p>	<p>Executive: PRA</p>

No.	Action Item	Person Responsible
	<p>13.2.1. The evaluation of SAPO's draft Operator's Procedure Manual (OPM) for the 2022/23 financial year, recommending the non-approval of SAPO's draft OPM;</p> <p>13.2.2. The reasons indicated in the submission for non-approval of SAPO's draft OPM will be communicated to SAPO for modification of the OPM, as per regulation 15(5) of the Accounting Separation Regulations; and</p> <p>13.2.3. That PRA continues its engagements with SAPO pursuant to assisting SAPO to be compliant.</p> <p>13.3. The CEO informed Council that she is currently in talks with the SAPO CEO, and they are looking into dates for the engagement with Council. The matter is on the Matters Arising.</p> <p><u>Resolutions by Council:</u></p> <p>13.4. Council resolved to approve the recommendation set out in the submission.</p> <p>The submission was approved.</p>	
14.	<p>CAP Regulations</p> <p>The Cllr [REDACTED] and the Manager: Customer Complaints presented the submission:</p> <p>14.1. The purpose of the memorandum was to request Council to approve the Consumer Advisory Panel Regulations and Reasons Document for publication in the Government Gazette.</p> <p><u>Recommendation to Council:</u></p> <p>14.2. It was recommended that Council should approve the Consumer Advisory Panel Regulations and Reasons Document for publication in the Government Gazette.</p> <p><u>Comments made:</u></p>	Cllr [REDACTED]

No.	Action Item	Person Responsible
	<p>14.3. Council was informed that the LCCC Division has advised the Committee that, whether the regulations are new, or they are being amended, a letter to the Minister must be issued.</p> <p>14.4. Council sought clarity on the basis the Authority is paying membership fees for CAP members. Council was informed that all expenses related to CAP are managed by the Accounting Officer (CEO). The activities of the Committee are regulated and monitored.</p> <p><u>Resolutions by Council:</u></p> <p>14.5. Council resolved that a letter be sent to the Minister, to advise him of the publishing of the final regulations.</p> <p>14.6. Council resolved that LCCC representatives on Council Committees should advise Committees to ensure that letters are sent to the Minister before publishing of any draft new or amendment regulations.</p> <p>14.7. Council resolved that the Secretariat should ensure all regulations submitted to Council by Council Committees have the draft letter to the Minister appended.</p> <p>The submission was approved.</p>	
15.	<p>Advertising, Infomercials and Programme Sponsorship Regulations, 2023</p> <p>Councillor ██████ took over the Chair for the tabling of this submission.</p> <p>Councillor ██████ and the Manager: Content Services presented the submission:</p> <p>15.1. The purpose of the submission was to request Council to approve the following documents for publication in the Government Gazette:</p> <p>15.1.1. Reasons Document on the review of Advertising, Infomercials and Programme Sponsorship Regulations, and</p>	<p>Cllr ██████████</p>

No.	Action Item	Person Responsible
	<p>15.1.2. Final ICASA Advertising, Infomercials and Programme Sponsorship Regulations, 2023.</p> <p><u>Recommendation to Council:</u></p> <p>15.2. It was recommended that Council should approve the Reasons Document and the Final Regulations on Advertising, Infomercials and Programme sponsorship Regulations, 2023, for publication in the Government Gazette.</p> <p><u>Comments made:</u></p> <p>15.3. Council advised that paragraph 1.2.1 and 1.2.2 of the regulations be reworded as follows: Paragraph 1.2.1 “Provided that the following shall be deemed as advertisements...[and list these]” and paragraph 1.2.2 “... shall not be deemed as advertisements [and list these]”.</p> <p>15.4. Council also advised that, under the definitions, paragraph 1.4, which refers to the Advertising Regulatory Board, it should clearly state that the Advertising Regulatory Board replaces the Advertising Standards Authority as per the amendments brought by the Act.</p> <p>15.5. Council indicated that paragraph 1.10 should include a definition of Advertising Feature and Advertising Programme.</p> <p>15.6. Council directed that editorial and grammar errors be rectified in paragraphs 1.13 and 4.1.</p> <p>15.7. Council expressed that paragraph 5.3 needs to be clear as to whether the 2-hour restriction is cumulative or consecutive.</p> <p>15.8. Councillor Lewis will send his comments / inputs on the document to the Committee for their consideration.</p> <p>The submission was approved subject to the above inputs.</p>	
16.	<p>Integrated Communications Strategy</p> <p>The Senior Manager: Communication & IR presented the submission:</p>	<p>CEO / Executive: Corporate Services</p>

No.	Action Item	Person Responsible
	<p>16.1. The purpose of the submission dated 15 May 2023 was to request Council to approve the request to repeal the Stakeholder Engagement Framework and to approve the Integrated Communications Strategy as the encompassing document that will inform stakeholder engagement at ICASA.</p> <p><u>Recommendation to Council:</u></p> <p>16.2. It was recommended that Council should approve the request to repeal the Stakeholder Engagement Framework and approve the Integrated Communications Strategy as the encompassing document that will inform stakeholder engagement at ICASA.</p> <p><u>Comments made:</u></p> <p>16.3. Council expressed that Corporate Services needs to be capacitated in order to implement the strategy.</p> <p>16.4. Council commended management on the work done to formulate the Integrated Communications Strategy.</p> <p>16.5. Under section 2.1, it must be indicated that the Authority is a Chapter 9 institution, and that “USSASA” is spelt incorrectly in the strategy and must be rectified.</p> <p>16.6. Council advised that additional stakeholders can be included in the Integrated Communications Strategy, for instance: NEHAWU, ITU, investors, ACT, digital bodies, as well as other stakeholders who are not necessarily licensees like the OTTs.</p> <p>16.7. There was also a suggestion for an “annual regulatory trends conference” aimed at inducing learning;</p> <p>16.8. It was further suggested that press statements be translated into at least one of the other official languages, and supported audio clips;</p> <p>16.9. Further, there was also a suggestion for the Authority to develop short public service advertisements and have these flighted;</p>	

No.	Action Item	Person Responsible
	<p>16.10. It was noted that the ICASA website currently does not allow for subscription to automatic news updates, such as when, for instance, regulations are updated.</p> <p>16.11. The <i>Internal News</i> was also indicated as ‘thin’, needing to be beefed up. Management welcomed all the suggestions and committed to consider these suggestions.</p> <p>16.12. Council sought clarity on the timelines of implementing the Integrated Communications Strategy. Council was informed that timelines are in terms of an implementation matrix, with quarterly milestones. Not everything in the ICS is to be implemented in year 1.</p> <p>The submission was approved.</p>	
17.	<p>Enhanced Corporate Identity Manual</p> <p>The Senior Manager: Communication & IR presented the submission:</p> <p>17.1. The purpose of the submission dated 15 May 2023 was to request Council to approve the enhanced Corporate Identity (CI) Manual.</p> <p><u>Recommendation to Council:</u></p> <p>17.2. It was recommended that Council should approve the enhanced Corporate Identity Manual for implementation.</p> <p><u>Resolutions by Council:</u></p> <p>17.3. Council resolved to approve the submission.</p> <p>The submission was approved.</p>	<p>CEO / Executive: Corporate Services</p>
18.	<p>Risk and Compliance Plan</p> <p>The Risk and Compliance Management Specialist presented the submission:</p>	<p>CEO / Risk and Compliance Management Specialist</p>

No.	Action Item	Person Responsible
	<p>18.1. The purpose of the submission dated 06 June 2023 was to present to Council the Risk and Compliance Management Plan for 2023-24 for approval.</p> <p><u>Recommendation to Council:</u></p> <p>18.2. It was recommended that Council approves the Risk and Compliance Management Plan for 2023-24.</p> <p><u>Comments made:</u></p> <p>18.3. Council sought clarity on whether the four (4) pieces of legislation identified comprise the only applicable legislation. Council was informed that there is a compliance universe which provides guidance on the focus areas (and which will be presented to Council soon). Council was advised that, whilst there may be other relevant pieces of legislation, currently the limited resources allow for focus on only four (4).</p> <p>18.4. Council sought clarity on whether other relevant pieces of legislation are monitored, and indicated that, if the monitoring plan is not adequate, there is a potential risk of the Authority being caught off guard by other legislation. Council was informed that all relevant legislation is monitored. However, high risk was identified with regard to only the four (4) pieces of legislation, as non-compliance could mean, amongst other things, a fine.</p> <p>18.5. Council requested clarity on, if the plan is approved, what are the steps and milestones that follow this plan which will assist to ensure that the Authority is proceeding properly in dealing with risk and compliance.</p> <p>18.6. Council was advised that, on the steps to be taken, the Risk Unit is looking at minimising risk from materialising, and will report to Council on a quarterly basis to ensure compliance with the four (4) identified pieces of legislation, and therefore minimise the risk of non-compliance and fines.</p> <p>The submission was approved.</p>	
19.	Compliance Policy	CEO / Risk and Compliance

No.	Action Item	Person Responsible
	<p>The Risk and Compliance Management Specialist presented the submission:</p> <p>19.1. The purpose of the submission dated 06 June 2023 was to request Council for the approval of the Compliance Management Policy.</p> <p><u>Recommendation to Council:</u></p> <p>19.2. It was recommended that Council should approve the Compliance Management Policy.</p> <p><u>Comments made:</u></p> <p>19.3. Council directed that, before a document is submitted to the Acting Chairperson for signature, spelling checks must be done.</p> <p>The submission was approved.</p>	<p>Management Specialist</p>
<p>20.</p>	<p>Review application by Metro Fibre Networx (Pty) (“MFN”)</p> <p>Cllr ██████ requested to be recused from chairing this item, given that she is a member of one of the litigants (i.e. the CCC).</p> <p>Cllr ██████ therefore chaired this item.</p> <p>The Executive: LCCC presented the submission:</p> <p>20.1. The purpose of the submission dated 08 June 2023 was to apprise the Council of the review application launched by MFN; and for Council to approve that the LRCCC Division instructs external attorneys to oppose the review application.</p> <p><u>Recommendation to Council:</u></p> <p>20.2. It was recommended that Council should:</p> <p style="padding-left: 40px;">20.2.1. Note the review application launched by MFN; and</p> <p style="padding-left: 40px;">20.2.2. Resolve that the LCCC Division should proceed and instruct external attorneys to oppose the review application.</p> <p>The submission was noted and approved.</p>	<p>CEO / Executive: LCCC</p>

No.	Action Item	Person Responsible
21.	<p>Implementation of the court order in the matter between Hot 1027 FM and ICASA</p> <p>Cllr ██████ requested to be recused from chairing this item, given that she is a member of one of the litigants (i.e. the CCC).</p> <p>Cllr ██████ therefore chaired this item.</p> <p>The Executive: LCCC presented the submission:</p> <p>21.1. The purpose of the submission dated 08 June 2023 was to:</p> <p style="padding-left: 40px;">21.1.1 apprise Council of the Judgment issued in the matter between Hot 1027 FM (previously known as Classic FM) and the Independent Communications Authority of South Africa (ICASA);</p> <p style="padding-left: 40px;">21.1.2 request Council to consider the Judgment and make a determination on the quantum of a fine against Hot 1027 FM as ordered by the Court;</p> <p style="padding-left: 40px;">21.1.3 request Council to approve the amendment to the licence of Hot 1027 FM to ensure compliance with the Court Order; and</p> <p style="padding-left: 40px;">21.1.4 advise Council to note the change of contact details of HOT 1027 FM.</p> <p><u>Recommendation to Council:</u></p> <p>21.2. It was recommended that Council should:</p> <p style="padding-left: 40px;">21.1.5 Initiate the PAJA process to determine the quantum of the fine; and</p> <p style="padding-left: 40px;">21.1.6 Approve the amended and updated licences.</p> <p><u>Comments made:</u></p> <p>21.3. Council sought clarity and guidance in relation to the PAJA process for quantification of the fine: what does the legal opinion advise who should do the determination; will it be made by the CCC, and the matter be remitted to Council? Council was advised that in terms of the legal opinion, the</p>	<p>CEO / Executive: LCCC</p>

No.	Action Item	Person Responsible
	<p>matter must be remitted to the CCC. Council was also advised that the PAJA letter be sent by Council to the parties.</p> <p>The submission was approved.</p>	
<p>22.</p>	<p>CCMA Arbitration between [REDACTED] & 4 others v ICASA</p> <p>The submission was tabled in a closed Council Session</p> <p>The CEO and the Executive: LCCC presented the submission:</p> <p>22.1. [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED].</p> <p><u>Recommendation to Council:</u></p> <p>22.2. It was recommended that Council should note the advice from the LCCC Division and resolve that:</p> <p>22.2.1. [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>22.2.2. The Human Resources Division [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>CEO / Executive: LCCC</p>

No.	Action Item	Person Responsible
	<p>22.2.3. The Human Resources division [REDACTED] [REDACTED] [REDACTED]</p> <p><u>Comments made:</u></p> <p>22.3. Council expressed [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>22.4. Council sought clarity [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>22.5. Council expressed concern [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED].</p> <p>22.6. Council noted that the Executive: LCCC [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	

No.	Action Item	Person Responsible
	<p>22.7. Management indicated [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED].</p> <p>22.8. The Executive: HR [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>22.9. The CEO will provide an update on the case to Council.</p> <p>The submission was noted.</p>	
23.	General	Council
23.1.	<p>INVITATION: International Radio Broadcasting and Digital Audio Convention – Johannesburg (04 – 05 July 2023)</p> <p>23.1.1. Council nominated Councillor [REDACTED] to attend and participate in this engagement. Councillor [REDACTED] will be supported by the CEO to prepare a presentation for this event.</p>	Acting Chairperson
23.2.	<p>Governance Calendar</p> <p>Deferred</p>	Acting Chairperson / Corporate Secretary
23.3.	<p>FISD Meeting of Presiding Officers and ISD Heads</p> <p>23.3.1. The Acting Chairperson apprised Councillors of an in-person FISD meeting hosted by the Speaker of Parliament, which will be held from the ICASA Head Office in Centurion. It is a closed meeting and invitation cannot be extended, but the</p>	Acting Chairperson

No.	Action Item	Person Responsible
	<p>Acting Chairperson urged Councillors to be around at the office to greet the Heads of other ISDs and the Speaker of Parliament in between the sessions.</p> <p>23.3.2. Council was apprised of main issues to be discussed, inter alia: [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] (4) readiness for the elections, mainly to be dealt with by the IEC.</p> <p>23.3.3. Council requested that the Speaker of Parliament be sensitised of the issue of COLA for Councillors.</p> <p>23.3.4. Council expressed that the term of office for the Councillors [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>23.3.5. Further these was a suggestion [REDACTED] [REDACTED]</p> <p>23.3.6. Council expressed that an exhaustive list of inputs will be emailed to the Acting Chairperson.</p> <p>23.3.7. The issue of the appointments of nine (9) Councillors [REDACTED] [REDACTED]</p>	
23.4.	<p>Invitation to attend the Media Briefing by the Minister in relation to the Analogue Switch Off Date</p> <p>23.4.1. Councillors working in the Broadcasting Digital Migration Project, the JSAG, and the IMT Spectrum Committee were encouraged to attend the above briefing. Council was</p>	Acting Chairperson

No.	Action Item	Person Responsible
	<p>sensitised that there may be expectation for a Councillor to avail himself / herself to sit in for the Q & A and address questions directed to the Authority as part of the Minister's panel.</p> <p>Council resolved that Councillor [REDACTED], Cllr [REDACTED] and Cllr [REDACTED] will attend the media briefing (Cllr [REDACTED] will be part of the Q & A panel if so required).</p>	
24.	<p>Closure</p> <p>The Chairperson thanked all who were present at the meeting, and declared the meeting adjourned at 15:24.</p>	Council

Signed:  [REDACTED]

Yolisa Kedama
(Acting Chairperson)

Date: 28-07-2023