

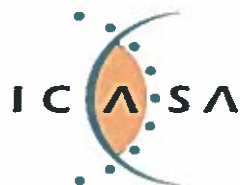


Independent Communications Authority of South Africa

MINUTES OF AN ORDINARY COUNCIL MEETING		
Date	17 October 2017	
Time:	09h30	
Venue:	Block B, Council Boardroom	
Present	████████████████████	Acting Chairperson
	████████████████████	Member
	██████████	Member
	████████████████████	Member
	██████████████	Member
By Invitation	████████████████████	CFO & ACEO
	██████████████	CAE
	██████████	Acting SM: Office of Chairperson
	██████████████	Secretariat Officer
	██████████	ACOO
Partial Attendees	████████████████████	Litigation & General Legal Support Specialist
	██████████████	Researcher: PRA
	██████████	GM: PRA
	████████████████████	Manager: Cost Modelling: PRA
	██████████	Senior Manager: Market Regulation: PRA
	██████████	Bowmans
	██████████	Detecon
	██████████	Detecon
Apologies		
	██████████	Member
	████████████████████	ACEO



	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>The Acting Chairperson, Cllr [REDACTED] opened the meeting at 09h40 and welcomed all present.</p> <p>The following apologies were noted:</p> <p>The ACEO, [REDACTED] and Cllr [REDACTED] are attending the World Telecommunication Development Conference (WTDC-17) in Argentina.</p> <p>Cllr [REDACTED] will join the meeting @ 12h15.</p> <p>Council discussed the appointment of the CEO position in camera from 9h40 – 11h15.</p>	Chairperson
2.	<p>Ratification of the Agenda</p> <p>The following amendments were made to the agenda:</p> <ul style="list-style-type: none"> • FISD meeting • Annual wellness empowerment week • South African Communication Forum – Invitation for Acting Chair <p>The following items were deferred:</p> <ul style="list-style-type: none"> • CRASA 2017/18 Programme. • Request for support for the SMDP Group Project – Masana. <p>It was resolved the agenda be ratified with the above amendments.</p>	Council
3.	Declaration of interest	All



	Action Item	Person Responsible
	No conflict of interest was noted at the meeting.	
4.	Adoption of previous minutes	Council
4.1	<p>Meeting held on 3 October 2017</p> <p>The following corrections were noted:</p> <ul style="list-style-type: none"> • Page 3, point 6.1- Sellsaf was corrected to Cellsaf. • Page14, point 14 – 10.03 was deleted from paragraph 1. <p>It was resolved that minutes of 3 October 2017 be approved with the above changes.</p>	
5.	<p>Matters arising from previous minutes</p> <p>It was resolved that the matters arising be deferred to the next meeting.</p>	Secretariat/CEO
6.	Standing items	
6.1	<p>Labour Relations</p> <p>Staff meeting with the Minister- 12 October 2017.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>The following inputs were noted:</p> <ul style="list-style-type: none"> • [REDACTED] 	ACEO

	Action Item	Person Responsible
	<ul style="list-style-type: none"> • [REDACTED] • [REDACTED] <p>It was resolved that the information request by the Minister be deferred to the next meeting.</p>	
6.2	<p>Former CEO matter</p> <p>Request from the Portfolio Committee</p> <ul style="list-style-type: none"> • A letter was circulated to Councillors in response to the Portfolio Committees request. • Council decided that the Minister be copied on the correspondence to the Portfolio committee. • Annexures or supporting documents should be attached to the letter. 	ACEO
6.3	<p>Inter Operator Disputes</p> <p><i>The item has been deferred to the next Council meeting.</i></p>	ACEO
6.4	<p>6th CRASA update ('Standing item')</p> <p>The item has been deferred to the next Council meeting.</p>	Cllr [REDACTED]
6.5	<p>Update on the relocation process</p> <p><i>The item has been deferred to the next Council meeting.</i></p>	Cllr [REDACTED]
7.	<p>Presentation by Detecon on the National Integrated ICT Policy White Paper</p> <ul style="list-style-type: none"> • The purpose of the report is to provide feedback on the technical & engineering analysis on the impact of the ICT Policy White Paper. • The presentation was noted. 	Detecon



	Action Item	Person Responsible
	<p>The presentation by Detecon and Acacia Economics will be merged into one report.</p> <p><i>Detecon and Litigation & General Legal Support Specialist joined the meeting at 12h00 -12h45.</i></p>	
8.	<p>SADC Roaming Cost Model Funding</p> <p>Senior Manager: Market Regulation: PRA presented the item.</p> <p>The purpose of this memo is to request Council to approve funding for an amount of five million rand (R 5,000,000.00) for the development of a harmonised cost model for roaming services within the SADC.</p> <p>The following was noted:</p> <ul style="list-style-type: none"> • Council suggested that the funding should be shared amongst other CRASA operators. • Council requested clarity as to whether the Authority chairing CRASA is the reason for the funding request. <p>It was resolved that the SADC Roaming Cost Model Funding be deferred to the next Council meeting.</p> <p>GM: PRA, Manager: Cost Modelling: PRA and Senior Manager: Market Regulation: PRA joined the meeting 14h00-15h00.</p>	Cllr [REDACTED]
9.	<p>SANGONet Proposal</p> <p>ICT Strategic tool towards NGO's sustainability conference 2017</p> <p>SANGONet is requesting funding for the ICT Strategic tool towards NGO's sustainability conference 2017 and to partnership with ICASA.</p> <p>SANGONet has also requested to meet with Council and make a presentation on what they do in the ICT industry.</p>	Cllr [REDACTED]

	Action Item	Person Responsible
	<p>It was resolved that Corporate Service Division should look at the request from SANGONet and make recommendations Council to make an informed decision on the proposal.</p>	
<p>10.</p>	<p>Reports on the study visits to Malaysia and Kenya on the International Research Report on Unreserved Postal Services</p> <p>Researcher: PRA presented the item.</p> <p>The purpose of this memo is to request Council to approve the reports on the Unreserved Postal Services Committee Study visits to Kenya and Malaysia and the revised research report as per 2017/18 APP Quarter two (2) deliverable.</p> <p>It was resolved that the reports are approved.</p> <p><i>Researcher: PRA presented the item joined the meeting at 14h30-14h45.</i></p>	<p>Cllr [REDACTED]</p>
<p>11.</p>	<p>Update on the progress of the Inquiry into Subscription Television Broadcasting Services</p> <p>Cllr [REDACTED] presented the item.</p> <p>The purpose of this memo is to provide Council with an update on the Inquiry into Subscription Television Broadcasting Services, and recommended that Council note and approve the submission for a request for an extension for publication in the Government Gazette.</p> <p>It was resolved that the Update on the progress of the inquiry into Subscription Television Broadcasting be noted and approved.</p> <p>Reason: A section 4B inquiry of the ICASA Act is required to assess competition in the subscription Television Broadcasting market.</p>	<p>Cllr [REDACTED]</p>
<p>12.</p>	<p>Notice of intention to conduct an inquiry into unreserved Postal</p>	<p>Cllr [REDACTED]</p>

	Action Item	Person Responsible
	<p>Services Regulations</p> <p><i>The item was withdrawn.</i></p>	
13.	<p>Matter between Telkom SA Soc Limited and Link Africa (PTY) LTD</p> <p>Cllr [REDACTED] presented the item.</p> <p>The purpose of this submission is for Council to note the settlement reached between Telkom SA SOC Limited ("Telkom") and Link Africa (Pty) Ltd ("Link Africa").</p> <p>It was resolved that the settlement is noted.</p> <p>Reason: In line with section 17D of the ICASA Act No. 13 of 2000(As amended).</p>	Cllr [REDACTED]
14.	<p>Request for support for the SMDP Group Project Project – Masana</p> <p><i>Item is deferred to the next meeting.</i></p>	
15.	General	
15.1	<p>FSID Meeting</p> <p>Cllr Qocha gave feedback from the FSID meeting</p> <p>1. Workshop - Minister of Higher Education and Training</p> <ul style="list-style-type: none"> • Members of the forum have committed to having the workshop. • It emerged during the meeting that cost for the proposed workshop were high. Members responsible for the workshop will look into other ways of cutting costs of the workshop and present in the next meeting. 	Cllr [REDACTED]



	Action Item	Person Responsible
	<p>2. Complaints handling Manual</p> <ul style="list-style-type: none"> • There was a move from the members to develop a Complaints Handling Manual. • The working group responsible for the item has developed a model and did a benchmarking exercise. • The working group has put together proposals for the Forum's consideration. The principles of the Manual were approved by the Forum. • Issues such as a need for a Call centre were identified. <p>3. Remuneration Acts</p> <ul style="list-style-type: none"> • A lot of Forum members have started engaging their respective Ministers for an improved pay. • The Forum suggested that a formal letter be written to the speaker of Parliament to address the matter. • The Secretariat of the Forum will send a draft letter for inputs and comments. If the Authority does not respond by Friday 20 October 2017, the Authority will be bound by the contents of the correspondence. • Council decided that there would not form a part of the collective letter to the Speaker of Parliament because the matter was being dealt with by the Minister. <p>4. Joint Media Statement</p> <ul style="list-style-type: none"> • The Forum suggested that there should always be joint media statement on principle issues affecting members of the forum. • Entities that do not align to joint media statements should indicate that they be excluded. <p>5. The Auditor General has been appointed as the new Secretariat for the Forum.</p> <p>Feedback from FSID Meeting was noted.</p>	
15.2	<p>ICASA Wellness week</p> <p>The ACEO informed Council on the Annual Wellness Empowerment</p>	ACEO

	Action Item	Person Responsible
	<p>week from 17- 20 October 2017 from 09h00-15h00.</p> <p>The program for the week has been shared via INEWS.</p> <p>The ICASA wellness week was noted.</p>	
15.3	<p>South African Communications Forum</p> <p>The South African Communications Forum has requested the Acting Chair of ICASA to make a keynote address on 3 November 2017.</p> <p>The South African Communications Forum- Invite was noted.</p>	Council
16.	<p>Closure</p> <p>The Chairperson thanked all who attended the meeting and adjourned the meeting at 17h00.</p>	
17.	Date of next meeting: 24 October 2017	Secretariat

Signed: _____
(Chairperson)

Date: _____

01/12/2017