



Independent Communications Authority of South Africa

MINUTES OF AN ORDINARY COUNCIL MEETING

Date	08 May 2018	
Time:	09h30	
Venue:	Block B, Council Boardroom	
Present	████████████████████	Chairperson
	██	Member
	████████████████████	Member
	██████████████████	Member
	████████████████████	Member
By Invitation	████████████████████	CEO
	████████████████████	CAE
	██████████████████	Acting SM: Office of the Chairperson
	████████████████████	Secretariat Officer
Partial Attendees	██████████████████	Executive: Legal, Risk & CCC
	██	Specialist: Legislative and Regulatory Drafting
	████████████████████	SM: Type approval and numbering
	██████████████████	GM: Licensing
	████████████████████	GM: Compliance & Consumer Affairs
	████████████████████	RF Specialist
Apologies	██	CFO
	████████████████████	Member
	██████████████████	Member
	████████████████████	Member
	██	Member
	██████████	

	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>The Chairperson, Cllr [REDACTED] opened the meeting at 10h15 and welcomed all present.</p> <p>The following apologies were noted: -</p> <ul style="list-style-type: none"> • CFO was attending a disciplinary hearing of one of the employees with finance • Cllr [REDACTED] was in Kigali • Cllr [REDACTED] was attending the 5G forum session at MTN • Cllr [REDACTED] was attending the Subscription Broadcasting public hearings • Cllr [REDACTED] was attending the Subscription Broadcasting public hearings <p>Councillors were requested to ensure that their Council Committees do not clash with Council meetings and should ensure proper planning.</p>	Chairperson
2.	<p>Ratification of agenda</p> <p>The following items were deferred.</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 28 March 2018 • Minutes of the meeting held on the 17 April 2018 • Matters Arising from previous minutes <p>It was resolved that the agenda be approved with amendments.</p>	Council
3.	<p>Declaration of interest</p> <p>No conflict of interest was noted at the meeting.</p>	All
4.	<p>Adoption of previous minutes</p>	Council


	Action Item	Person Responsible
4.1	<p>Meeting held on the 15 March 2018</p> <p>The following amendments were made in the minutes:</p> <ul style="list-style-type: none"> • Page 1: the meeting took place at Protea Hotel, Midrand • Page 3, Item 5, the last paragraph should read as: Phase 2 will be submitted to Council in Q2 of 2018/19. <p>It was resolved that the minutes be approved with amendments.</p>	
4.2	<p>Meeting held on the 27 March 2018</p> <p>The following amendments were made in the minutes:</p> <ul style="list-style-type: none"> • Page 2, Item 1, on apologies: Cllr [REDACTED] was attending a Corporate Governance Training. • Page 3, item 2: Secretariat should update and tighten the Council Charter. • Page 3, item 2: General Managers should expedite the Finalisation of resolutions establishing Council Committees. <p>It was resolved that the minutes be approved with amendments.</p>	
4.3	<p>Meeting held on the 28 March 2018</p> <p>It was resolved that the minutes of the meeting held on 28 March 2018 be deferred to the next meeting.</p>	
4.4	<p>Meeting held on the 17 April 2018</p> <p>It was resolved that the minutes of the meeting held on 17 April 2018 be deferred to the next meeting.</p>	
5.	Matters arising from previous minutes	Secretariat/CEO

	Action Item	Person Responsible
	Council resolved that the document be cleaned out and presented in the next meeting.	
6.1	<p>Inter/ Intra Operator Disputes (“Standing Item”)</p> <p>The purpose of this submission was to advise Council on the current Inter-Operator disputes.</p> <p>A comprehensive report will be tabled at the end of May 2018.</p>	CEO
6.2	<p>International Engagements</p> <p>An update on both CRASA and ITU was noted.</p>	Council
6.3	<p>Update on the Relocation Progress</p> <p>It was resolved that a Special Council Meeting be scheduled for Friday, the 11th May 2018 to discuss the matter.</p>	CFO
7.1	<p>Liquor Amendment Bill</p> <p>Executive Legal, Risk and CCC presented the item.</p> <p>The purpose of the submission was for Council to approve ICASA’s further comments on the draft Liquor Amendment Bill</p> <p>The following were noted:</p> <ul style="list-style-type: none"> • An impact assessment was done. • Principle issues were flagged to highlight the effects that the Bill might have. <p>It was resolved that the ICASA written submission on the Liquor Amendment Bill be approved.</p>	CEO
7.2	Letter from the Democratic Alliance concerning Multichoice,	CEO

	Action Item	Person Responsible
	<p>ANN7, and SABC Contracts</p> <p>GM: Compliance and Consumer Affairs (CCA) presented the item.</p> <ul style="list-style-type: none"> The purpose of the submission was to advise Council of the status of the DA complaint against Multichoice, with regard to ANN7 and the SABC; and Request Council to consider and approve the draft letter to Multichoice to be signed by the Chairperson. <p>It was resolved that:</p> <ul style="list-style-type: none"> The CEO and the CCA deal with the matter. 	
8.	<p>Public Awareness Campaign on the Short Code Harmonization</p> <p>GM: Licensing presented the item.</p> <p>The purpose of the memorandum was to request Council to take note, and approve the submission pertaining to the launch of a public awareness campaign on the Short Code Harmonization.</p> <p>It was resolved that a clear communication/ marketing plan be developed and shared with Council for inputs.</p>	CEO
9.	<p>Application to extend Wecodec's Digital Radio Mondiale Mode E (DRM+) Trial Broadcasting Radio Frequency Spectrum License</p> <p>GM: Licensing presented the item.</p> <p>The purpose of the submission was to request Council to approve the application to extend Wecodec's Digital Radio Mondiale Mode E (DRM+) Trial Broadcasting Radio Frequency Spectrum Licence for a period of six (6) months in the VHF band I and II.</p> <p>It was resolved that the application be approved subject to</p>	CEO

	Action Item	Person Responsible
	Radio Mondiale sharing the test results.	
10.	<p>Invitation by the Florence School of Regulation Communications and Media project to take part in the FSRC & M Annual Training 2018-19</p> <p>SM: Office of the Chairperson presented the item.</p> <p>Council resolved that a round robin resolution be circulated and approved that Cllr Seopa attend the training.</p>	Cllr [REDACTED]
11.	<p>Review of Governance Committees</p> <p>The CAE presented the item.</p> <p>The purpose of the submission was to appraise Council of the results of the research and request any further inputs regarding the proposed principles for Governance Committees for ICASA.</p> <ul style="list-style-type: none"> • Council resolved to note the report • The CAE was requested to finalise the Terms of Reference of all Committees and revert to Council for a decision. 	CAE
12.	<p>Audit and Risk Committee and Social and Ethics Committee Terms of reference</p> <p>Council resolved to defer the report to the next meeting.</p>	CAE
13.	<p>Closure</p> <p>The Chairperson thanked all present and adjourned the meeting at 15h07.</p>	Chairperson

	Action Item	Person Responsible
14.	Date of next meeting: 15 May 2018	

Signed: 
(Chairperson)

Date: 21/05/2018