



Independent Communications Authority of South Africa

MINUTES OF AN ORDINARY COUNCIL MEETING		
Date	28 June 2018	
Time:	11h00	
Venue:	Protea Hotel Midrand	
Present		
	[REDACTED]	Chairperson
	[REDACTED]	Member
	[REDACTED]	Member
	[REDACTED]	Member
	[REDACTED]	Member
	[REDACTED]	Member
	[REDACTED]	Member
	[REDACTED]	Member
By Invitation		
	[REDACTED]	CEO
	[REDACTED]	CAE
	[REDACTED]	CFO
	[REDACTED]	Acting SM: Office of the Chairperson
	[REDACTED]	Executive: Legal, Risk & CCC
	[REDACTED]	Executive: HR
	[REDACTED]	Executive: Corporate Services
	[REDACTED]	Secretariat Officer
Partial Attendees		
	None	
Apologies		
	[REDACTED]	Member
	[REDACTED]	Member

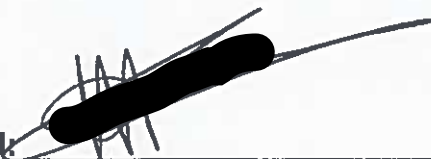


	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>The Chairperson opened the meeting at 11h24 and welcomed all present.</p> <p>Cllr [REDACTED] requested to be excused at 13h30 due to some family commitments.</p> <p>The following apologies were noted:</p> <ul style="list-style-type: none"> • Cllr [REDACTED] as in Botswana, attending the CRASA CRTT meeting. • Cllr Peter [REDACTED] as in Botswana, attending the CRASA CRTT meeting. 	Chairperson
2.	<p>Ratification of agenda</p> <p>The following item was deferred to the next meeting.</p> <ul style="list-style-type: none"> • Approval of the proposed changes to the organisational structures. <p>It was resolved that the agenda be approved with the ratifications.</p>	Council
3.	<p>Declaration of interest</p> <p>No conflict of interest was noted at the meeting.</p>	All
4.	<p>International Relations Strategy</p> <p>Executive: Corporate Services presented the item.</p> <p>The purpose of the submission was to request Council to approve the International Relations Strategy.</p>	CEO



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	<p>The following were noted:</p> <ul style="list-style-type: none"> • The Authority participates in several international, continental and sub-continental programs which impact all sub-sectors of the ICT sector, i.e. postal, telecommunications and broadcasting sub-sectors. • ICASA's participation in these programs takes place in pursuance of South Africa's national interests in collaboration with both DTPS and DoC. • The key international institutions around which ICASA's international engagements subscribes to include the African Telecommunications Union (ATU), the Pan African Postal Union (PAPU), the International Telecommunications Union (ITU), and the Universal Postal Union (UPU) etc. • The radio part of the whole list is the only value derived. ICASA has benefited by influencing most of the harmonised regulatory decisions, either by chairing or co-chairing some of the specialised committees. The exposure to how other regulators think or do things can result in one adopting good practices and ethics. • The International Strategy is aligned to ICASA's structure and key performance areas, also to other existing strategies to strengthen the position of the regulator. Maintain effective relationships with other stakeholders and governance structures. Seek opportunities for information sharing. Contribute towards the international agenda. • Study visits need to be budgeted for and transparency on how people get selected to these international trips and their roles during visits should be prioritised. • Participation should add value. ICASA should have an implementation plan to the strategy and resources 	

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	<p>allocated therein. Participation strategy for the engagement is also key.</p> <ul style="list-style-type: none"> • The APP and work plan should be linked to the strategy and the impact should be monitored and evaluated. Whilst the strategy is approved, an implementation plan will be developed to give effect to the strategy and therefore costed. The document is well written, but the strategy document should give a sense of what international telecoms environment and the key opportunities and challenges thereof. • ICASA is assisting DTSPS do its work in the collaboration spirit. • Transfer of skills cannot be quantified in this regard. • Changes to be effected on the strategy and approval to take place once it is re-submitted with timelines given. <p>It was resolved that the strategy include comments by Council prior to approval.</p>	
5.	<p>Closure</p> <p>The Chairperson thanked all present at the meeting and adjourned the meeting at 13h19.</p>	Secretariat
6.	<p>Date of next meeting: 03 July 2018</p>	

Signed: 
 (Chairperson)

Date: 2018/08/17