



Independent Communications Authority of South Africa

MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 27 AUGUST 2024		
Date	27 August 2024	
Time:	14:30	
Venue:	EP-CF-Thabo Mbeki	
Present	██████████	Chairperson
	██████████	Councillor
	██████████	Councillor
	██████████	Councillor
	██████████	Councillor
	██████████	Councillor
	██████████	Councillor
	██████████	Councillor
By Invitation	██████████	CEO
	██████████	CFO
	██████████	CAE
	██████████	Executive: LCCC
	██████████	Corporate Secretary
	██████████	Secretariat Officer
	██████████	Graduate -Council
Partial Attendees	██████████	Executive: Corporate Services
	██████████	Executive: Policy, Research and Analysis
	██████████	Senior Manager: Talent and Performance Management: HR
	██████████	Manager: Communications & Reputational Management
Apologies	██████████	Councillor

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1. Confirmation was provided that the meeting is, in accordance with section 11 of the ICASA Act, a formal Council meeting.</p> <p>1.2. The Chairperson subsequently declared the meeting open and welcomed all present.</p> <p>1.3. Councillor ██████████ was on leave.</p> <p>The opening and apology were noted.</p>	Chairperson

No.	Action Item	Person Responsible
2.	<p>Ratification of agenda</p> <p>The agenda was adopted with no amendments.</p>	Council
3.	<p>Declaration of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>Annual Report 2023-24FY</p> <p>The item was presented by the Manager: Communications & Reputational Management</p> <p>4.1 Council noted that the report had some inconsistencies.</p> <p>4.2 Council indicated that to improve the quality infographics in the report can elevate the content and make the report easy to understand.</p> <p>4.3 Management was advised that the report needed to outline a story of the successes and challenges experienced by ICASA during the period.</p> <p>4.4 Council resolved to defer the submission, subject to editorial inputs being sent by Councillors to the Communications team for incorporation, by 16h30 on the 28th of August 2024.</p> <p>4.5 The updated version would thereafter be brought back to Council for final approval.</p>	CEO / Executive: Corporate Services
5.	<p>Appointment of the ITRC Chairperson and Update on Recruitment of remaining vacancy</p> <p>The Senior Manager: Talent and Performance Management: HR presented this matter.</p> <p>5.1 Council was informed that [REDACTED], is employed by PRASA (a government entity) and he was informed that he will not be compensated by ICASA if appointed in this role, and he agreed to that. A letter from PRASA will be sought to confirm that PRASA has agreed to his appointment to the ICASA ITRC.</p> <p>5.2 Council was informed that the appointment of a permanent/interim ITRC Chairperson, would allow for the Committee to be established.</p> <p>5.3 Council resolved to appoint [REDACTED], as the permanent ITRC Chairperson.</p>	CEO / Executive: HR
6.	Appointment of an Acting Executive: Regions and Consumer Affairs	CEO / Executive: HR

No.	Action Item	Person Responsible
	<p>The Senior Manager: Talent and Performance Management: HR presented this matter.</p> <p>6.1. Council informed Management that it needed to evaluate whether this position will be included in the new organisational structure.</p> <p>6.2. Council recommended that the Board/Executive experience should be a preference not a requirement, while senior management experience is a requirement.</p> <p>6.3. Council resolved that Management should look at how Regional Managers of the nine (9) provinces can rotate in the position of the Acting Executive: Regions and Consumer Affairs, until the organisational structure of ICASA is finalised.</p> <p>6.4. Management was informed that the advert can stipulate that preference will be given to internal applicants.</p> <p>6.5. Council resolved that [REDACTED] be appointed as the Acting Executive: Regions and Consumer Affairs, for a period of six (6) months.</p>	
7.	<p>Closure</p> <p>The Chairperson thanked all who were present at the meeting and declared the meeting adjourned at 15:25.</p>	Chairperson

Signed: [REDACTED]
 [REDACTED]
 (Chairperson)

Date: 21 October 2024