

## **Independent Communications Authority of South Africa**

Date 31 May 2023 Time: 14:00  Venue: Virtual- Microsoft Teams  Present		MINUTES OF A SPECIAL MEE	TING OF COUNCIL	
Time: 14:00  Venue: Virtual- Microsoft Teams  Present	Date	31 May 2023		
Present  Acting Chairperson  Councillor Coun	Time:			
Present  Acting Chairperson  Councillor Coun	Venue:			
Councillor  CEO Acting CFO Acting CAE Executive: LRCCC Corporate Secretary Secretariat Officer Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider External Service Provider External Service Provider External Service Provider				
Councillor  By Invitation CEO Acting CFO Acting CAE Executive: LRCCC Corporate Secretary Secretariat Officer Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider External Service Provider External Service Provider External Service Provider	Present		Acting Chairperson	
Councillor			Councillor	
Councillor			Councillor	
Councillor Councillor Councillor Councillor CEO Acting CFO Acting CAE Executive: LRCCC Corporate Secretary Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider External Service Provider External Service Provider External Service Provider			Councillor	
Councillor Councillor  By Invitation  CEO  Acting CFO Acting CAE Executive: LRCCC Corporate Secretary Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees  External Service Provider				
By Invitation  CEO  Acting CFO  Acting CAE  Executive: LRCCC  Corporate Secretary  Secretariat Officer  Secretariat Officer  Senior Manager: Strategy ar Programme Management  Partial Attendees  External Service Provider				
By Invitation  CEO  Acting CFO  Acting CAE  Executive: LRCCC  Corporate Secretary  Secretariat Officer  Secretariat Officer  Senior Manager: Strategy ar Programme Management  Partial Attendees  External Service Provider				
Acting CFO Acting CAE Executive: LRCCC Corporate Secretary Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider			Councillor	
Acting CFO Acting CAE Executive: LRCCC Corporate Secretary Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider				
Acting CAE  Executive: LRCCC  Corporate Secretary  Secretariat Officer  Senior Manager: Strategy ar Programme Management  External Service Provider	By Invitation			
Executive: LRCCC  Corporate Secretary  Secretariat Officer  Secretariat Officer  Senior Manager: Strategy ar Programme Management  External Service Provider				
Corporate Secretary Secretariat Officer Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider				
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Secretariat Officer Senior Manager: Strategy ar Programme Management  Partial Attendees External Service Provider				
Senior Manager: Strategy ar Programme Management  Partial Attendees  External Service Provider				
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External Service Provider External Service Provider External Service Provider Executive: HR			0	
External Service Provider Executive: HR	Partial Attendees		External Service Provider	
Executive: HR			External Service Provider	
			External Service Provider	
AREDC Chairperson			Executive: HR	
			AREDC Chairperson	

No.	Action Item	Person Responsible
1.	Opening and apologies  1.1. The Chairperson declared the meeting opened at 14:00 and welcomed all present.  1.2. The Acting CFO:  The opening and apology were noted.	
2.	Ratification of agenda	Council
3.	Declaration of interest  No conflict of interest was noted.	Council
4.	2022/2023 Annual Financial Statements  The CEO and the External Service Provider presented the submission:  4.1 The purpose of the submission dated 31 May 2023 was for Council to approve the 2022/2023 Annual Financial Statements.  Recommendation to Council:  4.2. Council was requested to approve the submission and provide input where necessary.  Comments made:  4.3. Council raised  4.4. Management	CEO / External Service Provider

No.	Action Item	Person Responsible
	4.6. Council sought	
	4.7. Council raised	
	4.8. Council directed that,	
	4.9. Council sought clarity	
	under fruitless and expenditure.	wasteful
	Resolutions by Council:	
	4.10. Council resolved that the issue of the pay invoices within 30 days be included in the Arising.	
	4.11. Council resolved to note the su Councillors were given until 18h00 to go th submission to identify any further issue approval. Should Councillors have que special Council meeting will be convetonight. The submission will subsequapproved via RRR.	es before estions, a ned later

No.	Actio	n Item	Person Responsible
	The submission was noted subject to Councillors being given time to read through the submission until 18h00. The submission will be approved via RRR once finalised.		
5.		nal Audit Quality Assurance Reviews on the 23 Annual Financial Statements	Acting CAE
		Acting CAE and the external Service Provider Intention on the submission:	
	3.1.	The purpose of the submission dated 31 May 2023 was to apprise Council of the audit results emanating from the reviewed Annual Financial Statements.	
	Recommendation to Council:		
	3.2.	Council was requested to note the submission and provide input where necessary.	
	Comments made:		
	3.3.	Council was informed that the internal quality assurance was reviewed by the external service provider.	
	3.4.	On finding	
	Reso	lutions by Council:	
	3.5.	Council resolved to note the submission.	
	The s	submission was noted.	

No.	Action Item	Person Responsible
6.	2022/2023 Annual Performance Report  The Senior Manager: SPM presented the submission:	CEO / Senior Manager: SPM
	6.1. The purpose of the submission dated 29 May 2023 was to table the ICASA draft Annual Performance Information Report to Council for approval.	
	Recommendation to Council:	
	6.2. It was recommended that Council considers and approves the ICASA Annual Performance Information Report.	
	Comments made:	
	6.3. Council sought	
	6.4. Council sought clarity	
	6.5. Council was informed that	

No.	Actio	on Item	Person Responsible
	6.6.	Council highlighted	
	<u>Reso</u> 6.7.	lutions by Council:  Council resolved that the	
		Council resolved to approve the submission, subject to the incorporation of the inputs made.  Submission was approved, subject to the approach of the inputs made.	
7.	Internal Audit Quality Assurance Report on the 2022/2023 Annual Performance Report		Acting CAE
	The A	Acting CAE presented the submission:	
	7.1.	The purpose of the submission dated 31 May 2023 was to apprise the Council of the internal audit results emanating from the reviewed Quarter 4 Performance Information Report.	
	Recommendation to Council:		
	7.2.	Council was requested to note the submission and provide inputs where necessary.	
	Resolutions by Council:		
	7.3.	Council resolved to note the submission.	
	The s	submission was noted.	

No.	Action Item	Person Responsible
8.	General	Council
9.	Closure  The Chairperson thanked all who were present at the meeting and declared the meeting adjourned.	Council

Signed:	Date:
Yolisa Kedama	

(Acting Chairperson)